

Memorandum of Understanding
between the Mount Vernon School District and the Mount Vernon Education Association
December 19, 2024

Agreement Concerning Canvas Learning Management System

In order to ameliorate workload concerns, clarify employee expectations, and ensure smooth transitions, the Mount Vernon School District (“the District”) and the Mount Vernon Education Association (“the Association”) agree upon this Memorandum regarding adoption of the Canvas learning management system (“Canvas”).

I. Timeline and Implementation

- A. Secondary school teaching staff will implement Canvas for at least three class periods at the beginning of the second semester of the 2024-2025 school year. Implementation in all class periods will occur at the beginning of the 2025-2026 school year.
- B. For those instructional staff members implementing Canvas, district-allotted PCC hours from January 8th through March 19th, 2025, may be used to prepare for Canvas implementation.
- C. Instructional staff members will not be required to use Canvas for student instruction in classes in which the use of online technology is prohibitive to a student’s access to course content. Instructional staff members should seek guidance from their administrative supervisor in any case in which it is unclear whether a specific course is appropriate for Canvas, or needs adaptation for use of Canvas. Any disputes about such instructional decisions may be appealed to the Department of Teaching and Learning.

II. Additional Pay for Training

Staff who were unable to attend synchronous training outside of school hours between September and December will be provided the chance to complete asynchronous training for equivalent pay. Staff who were unable to attend the synchronous trainings and have already completed asynchronous trainings before the signing of this MOU will be paid retroactively upon submission of evidence confirming completion of the training.

III. Checklist for Canvas Expectations

The checklist attached as Appendix A is provided as a tool to help teachers implement basic course elements within Canvas. It will not be used in evaluations of job performance. Any changes in the expectations on the checklist will be communicated to MVEA in advance.

IV. Effective Dates

This MOU will be in effect for the remainder of the 2024-25 school year. All other provisions of the collective bargaining agreement will remain in full effect. This MOU is not

precedent-setting and is intended solely to address the impact on working conditions related to the transition to the Canvas online learning management system at secondary schools.

Agreed to this 19th day of December, 2024.

FOR THE ASSOCIATION



Lance Belka, MVEA Lead Bargainer

FOR THE DISTRICT



Jon Romngren, MVSD HR Director